

2nd Meeting of DRAMA/Momentum Drum Corp.

MINUTES

11/21/09

10:00 AM

1ST CHRISTIAN CHURCH, 101 N. 10TH ST.
COLUMBIA, MO 65201

MEETING CALLED BY	President Rich Hadfield
TYPE OF MEETING	Board Meeting
SECRETARY	Andrew Marjamaa
ATTENDEES	Rich Hadfield, Russ Chandler, Joy Ellsworth, Andrew Marjamaa, Landon Callahan, Larry Tinnerman and Steve Bell

Agenda topics

CALL TO ORDER AND MINUTES

HADFIELD

CONCLUSIONS	Hadfield Calls meeting to order. Minutes are unanimously approved.
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TREASURER REPORT

ELLSWORTH

DISCUSSION	Ellsworth gives a summary of how donations have been made and how much in each category. Total Revenue = \$1154.94.
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INTRODUCTION OF GUESTS

CHANDLER

DISCUSSION	Chandler introduces John Fabsits from Boy Scouts of America to speak about insurance. Chandler also introduces Sarah Read a (pro bono publico) lawyer to speak about legal issues in dealing with the government properly i.e. the IRS.
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LIABILITY INSURANCE

FABSITS FROM BOY SCOUTS OF AMERICA

DISCUSSION	<p>John Fabsits presents information on setting up a charter between Boy Scouts of America and DRAMA. The benefit to DRAMA and its associated –</p> <ol style="list-style-type: none"> 1. Liability insurance. Including Group Board, Leaders, and Student Members 2. Ability to partner with any groups involved with BSoA like schools and churches 3. Venturing – use of camps and facilities owned and maintained by BSoA 4. Low cost, application fee of \$15 and group registration fee of \$20. Minimum membership needed is 5 adults and 5 students. 5. Injury and accidental sickness policy – Covers deductibles, rolls over to individuals insurance, but can roll back if individuals insurance maxes out. 6. Would require a tour permit from BSoA – Local events not requiring permit. 7. Requires one member of DRAMA to be a liaison to BSoA, and go through training. 8. BSoA has fundraising opportunities but does not require DRAMA to participate 9. Good recruitment tool. Momentum could perform at Boy Scout Jamborees. <p>Bell asks if this covers things such as Sexual Harassment charges. Fabsits – Yes. Bell asks if additional insurance should be purchased. Fabsits – cannot recommend, but might be something to consider if the group expands. Bell asks if a criminal background check is needed for staff. Fabsits – Yes Bell asks if the Venturing Facilities have outdoor lighting. Fabsits – No. Bell responds, would BSoA allow DRAMA to purchase lighting for facilities? Fabsits – Cannot answer that question at his level of responsibility. Fabsits continues to discuss facility near the Osage Beach. Read asks if insurance carries over to vehicles personally owned by a 3rd party, not DRAMA. Fabsits – Yes. Read asks if BSoA has to abide by the Franchise Laws. Fabsits – No.</p>
CONCLUSIONS	Need to look at funds to cover liability insurance. No actions of votes taken.

DISCUSSION	<p>Sarah Read recommends board to approve filing 501 c in December.</p> <ul style="list-style-type: none"> - need to disclose any business relationships on IRS form 9-90. - need to apply the review and adjustments to the IRS 9-90 form in the board meeting minutes. - Add possible conflicts of interest to narrative on 9-90 form. Examples available at guildstar.org - Went over 1023 form. <p>Read sending Marjamaa PDF of forms and summery. Part 4 Gov Section, to be posted on window live.</p>
Policies and Procedures passed out and reviewed by board at 11:07	
CONCLUSIONS	<ul style="list-style-type: none"> - Andrew moved that the board approve the filing of the Form 1023 in substantially the form presented and reviewed by the board, subject to the following: a subcommittee of Joy, Rich , and Steve be appointed to make the edits discussed by the board, and the final copy be sent for final review by the board at least three days before filing, and that no member of the board object to this draft during that period. Objections, if any, to be sent to the board president by e-mail. Seconded by: Rich, Unanimous approval.

BUSINESS ADDRESS

BELL

DISCUSSION	New office space and business address is located at 1000 W. Nifong Bldg #1 Suite B1 / Columbia MO 65203.
CONCLUSIONS	Marjamaa calls for new address to be official office for DRAMA organization. Unanimous approval.

SAFETY DEPOSIT BOX

BELL

DISCUSSION	Bell recommends moving all items from Hadfield’s safety deposit box to a DRAMA owned box.	
CONCLUSIONS	Russ moves to accept funds to secure a safety deposit box in Columbia. Allowing the use of appropriate funds to secure this item. Unanimous approval	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Set up a Safety Deposit Box and cosign	Hadfield and Marjamaa	Jan. 3, 2010

MISSION STATEMENT

HADFIELD

DISCUSSION	Discussion of mission statements presented. Marjamaa shares other DCI mission statement with board.
CONCLUSIONS	Issue tabled until the next meeting. Venture scouting mission suggested as a starting point. Hadfield – What makes our mission different from a high school marching band.

BUDGET COMMITTEE

CHANDLER

DISCUSSION	Russ suggests setting up a committee. Need to project next goals through this committee. Grants are best applied for at the start of the year. Grants to refurbish a building for office space. Larry suggests a wiki to discuss. Joy is going to set up a Google doc for discussion.
CONCLUSIONS	Issue tabled for further discussion.

SPONSORSHIP

HADFIELD

DISCUSSION	Updates on sponsorship. Gary Roberts with Stansbury Uniforms will officially assist. Nathan Spurling will check with Palen Music Also checking with Meiyer Music and Morgan Music.
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UPDATE ON NOV 14 MEETING.

CHANDLER

DISCUSSION	Chandler talks about meeting with DCI president.
CONCLUSIONS	Tabled to next meeting.

OTHER BUSINESS

HADFIELD

CONCLUSIONS	Marjamaa moves to have Tinnerman to be advisor to the board. Ellsworth seconds. Unanimous approval.
CONCLUSIONS	Hadfield makes motion to accept Chandler's resignation and appoint Nathan Spurling to position of Vice President. In addition, Chandler will take position as an advisor to board. Ellsworth seconds. Unanimous approval.
CONCLUSIONS	Hadfield makes motion to adjourn meeting. Ellsworth approves.

Next meeting set for January 3, 2009 at the Daniel Boone Regional Library in Columbia.